

BHA Board Member Role Description

Independent Director (Finance & Corporate Governance)



Type of role: Independent Director (Finance & Corporate Governance)

Responsible to: Chair and Board of Directors of the company

As an independent Director, the applicant should not hold any role, paid or unpaid, in the England Handball Association or Scottish Handball Association.

About the British Handball Association

The British Handball Association ('BHA') is the governing body for high performance international handball in the UK. It is responsible for the Great Britain national teams at all age groups, as well as elite coaching. The BHA has recently secured National Squads Support Funding from UK Sport of up to £375K over four years targeted at our Senior Men's and Women's squads. This funding brings with it several conditions including evidencing of robust financial management and implementation of a plan to work towards Tier 2 compliance with the Code for Sports Governance.

The England Handball Association and Scottish Handball Association are the BHA's sole members, and are responsible for the grassroots development of the sport, as well as national and regional league and cup competitions, in their respective countries.

The BHA embraces equality, diversity and inclusion both on and off the field of play where everyone can participate. We encourage applications from suitably qualified and eligible candidates irrespective of their gender, ethnicity, religion, belief or sexual orientation.

Fiduciary Duties

- To act as a Director of the British Handball Association Limited in the best interests of the company, with honesty and in good faith towards its members, employees, principal funding partners, sponsors and of the communities within which the BHA operates
- To use such personal and professional skills together with such contacts, experience and judgement as s/he may possess with integrity and independence to optimise both the short-term and the long-term performance of the BHA
- To play a full part in enabling the Board to arrive at balanced and objective decisions in the performance of its agreed role and functions, in line with the BHA Articles of Association
- To ensure that the objectives of the company, as agreed by the Board, are fully, promptly and properly carried out
- To act independently and in the way s/he considers, in good faith, would be most likely to promote the success of the company for the benefit of its members as a whole

Functions

The key functions of the Independent Director (Finance & Corporate Governance) are:

- To act as the Board Member with specific responsibility for the oversight of Finance & Corporate Governance for the BHA, including:
 - the action plan for achieving Tier 2 compliance with the for Sports Governance
 - forward financial planning
 - business and financial control systems
 - risk management
 - statutory financial reporting
- To assist the Chairman and Board to recruit and appoint appropriately qualified members and persons, both from within and outside the sport (including recommending appropriate service providers and audit firms to the BHA Board and AGM), to support the business and financial management for the BHA
- To work with colleagues to undertake any specific project agreed by the BHA Board to support aspects of business and financial management for the BHA
- To report to the BHA Board on progress and any other issues which may arise within the portfolio
- To represent the BHA at relevant meetings, conferences and/or other events, as may arise from time to time

Person Specification

Applicants for the role of **Independent Director (Finance & Corporate Governance)** on the Board of the BHA should meet the following personal specifications:

Required key skills, experience and qualifications:

- Professional experience in financial management
- Recent experience as a director, trustee or committee member in a commercial, voluntary or public sector context
- Significant experience of operating at a senior level in a strategic capacity
- Ability in team working and relationship management
- Ability to build and maintain strong, transparent relationships with key stakeholders
- Ability to support, challenge and work collaboratively with the Chair and other Board Members
- Willingness to devote the necessary time and effort – as a small organisation with limited resources this is a hands-on role

Desirable skills, experience and qualifications:

- Relevant accountancy qualification
- Experience of designing and implementing corporate governance structures
- Working knowledge of sport
- Experience of speaking in public and to the media

Required behavioural competencies and qualities:

- Strategic perspective, vision and ability to work positively within a team
 - Drive and commitment and the ability to demonstrate this to others
 - Strong interpersonal, communication and negotiation skills and the ability to develop effective, sustainable partnerships
 - Selflessness, integrity, objectivity, accountability, openness, honesty and leadership
 - Commitment to the sport and the organisation
 - Strong intellect and analytical ability
 - Innovative thinker and ability to focus on the issues to be dealt with
 - Dynamism, enthusiasm and energy
 - Resilience and ability to make things happen
 - Willingness to be an ambassador for the organisation and the sport
 - Willingness to adhere to the BHA Board Code of Conduct
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